

MINUTES

Meeting: GLA Oversight Committee
Date: Wednesday 1 November 2023
Time: 10.00 am
Place: Chamber, City Hall,
Kamal Chunchie Way, London, E16 1ZE

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Present:

Emma Best AM (Chairman)

Elly Baker AM

Andrew Boff AM

Léonie Cooper AM

Joanne McCartney AM

Keith Prince AM

Caroline Russell AM

Dr Onkar Sahota AM

1 Apologies for Absence and Chairman's Announcements (Item 1)

- 1.1 Apologies for absence were received from the Deputy Chair, Len Duvall AM, Peter Fortune AM and Caroline Pidgeon MBE AM, for whom Hina Bokhari AM substituted.
- 1.2 In accordance with Standing Order 2.4, Hina Bokhari AM participated in the meeting remotely with the permission of the Chairman.

2 Declarations of Interests (Item 2)

2.1 The Committee received the report of the Executive Director of Assembly Secretariat.

2.2 **Resolved:**

That the list of offices held by Assembly Members, as set out in the table at Agenda Item 2, be noted as disclosable pecuniary interests.

3 Minutes (Item 3)

3.1 **Resolved:**

That the minutes of the meeting held on 28 September 2023 be signed by the Chairman as a correct record.

4 Summary List of Actions (Item 4)

4.1 The Committee received the report of the Executive Director of Assembly Secretariat.

4.2 **Resolved:**

That the completed and ongoing actions arising from previous meetings of the Committee be noted.

5 HR and IT Shared Service Transfers (Item 5)

5.1 The Committee received the report of the Executive Director of Assembly Secretariat as background to putting questions on the Human Resources (HR) and Information Technology (IT) Shared Service Transfers to the following invited guests:

Panel 1

- Mary Harpley, Chief Officer, Greater London Authority (GLA);
- Niran Mothada, Executive Director of Strategy and Communications, GLA;
- Shakira Keddo, Assistant Director of People, GLA;
- Beth Cushion, Head of Human Resources, GLA; and
- Maureen Jackson, Director of Business Services, Transport for London (TfL).

5.2 A transcript of the discussion is attached at **Appendix 1**.

5.3 During the course of the discussion the Head of Human Resources, GLA, agreed to:

- Confirm whether all of the salary overpayments made after the move to the TfL payroll system have now been clawed back by the GLA; and
- Confirm the largest single error in terms of an amount that was made on an individual's payroll, both in terms of overpayment and underpayment.

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- 5.4 During the course of the discussion the Director of Business Services, TfL, agreed to:
- Confirm what communications went out to staff to notify them of the problems identified in the payroll systems that impacted upon pay and advise them to check their pay; and
 - Provide details of the cost of providing a monthly payroll for GLA staff compared to four-weekly.

5.5 During the course of the discussion the Executive Director of Strategy and Communications agreed to provide information on what is being done to ensure that new starters to the GLA are being provided with the necessary kit and information on time.

5.6 The meeting adjourned at 11.38am, reconvening at 11.45am.

5.7 The Chairman welcomed the following invited guests to the meeting:

Panel 2

- Mary Harpley, Chief Officer, Greater London Authority (GLA);
- Niran Mothada, Executive Director of Strategy and Communications, GLA;
- Vicky Ridley-Pearson, Assistant Director of Digital Transformation, GLA; and
- Maureen Jackson, Director of Business Services, Transport for London (TfL).

5.8 During the course of the discussion the Assistant Director of Digital Transformation, GLA, agreed to:

- Provide a monthly update on the number of issues identified in user testing of the new OneLondon device;
- Provide a copy of the service operational procedures that are being developed with TfL to monitor the performance of the IT shared service; and
- Provide an opportunity for Assembly Members and their teams to feed into the IT shared services process in order to ensure that the specific needs of these groups of users are taken into account.

5.9 During the course of the discussion the Director of Business Services, TfL, agreed to:

- Confirm whether the current TfL IT hardware supplier contract ties the GLA to Microsoft as a sole supplier; and
- Raise concerns regarding the failure of TfL Wi-Fi services on the Elizabeth Line with relevant TfL officers.

5.10 A transcript of the discussion is attached at **Appendix 2**.

5.11 **Resolved:**

- (a) That the report and discussion be noted.
- (b) That authority be delegated to the Chairman in consultation with the Deputy Chair, and party Group Leaders to agree any output from the discussion.

6 Assembly Budget Requirements 2024-25 (Item 6)

6.1 The Committee received the report of the Executive Director of Assembly Secretariat.

6.2 **Resolved:**

- (a) That the Mayor's budget guidance be considered and the London Assembly's draft budget requirement for 2024-25 as set out at Section 8 of this report for recommendation to the Mayor be agreed, subject to any changes prior to the final agreement on the budget in February 2024 to reflect:
 - Any further advice from the Executive Director of Resources on contingencies and financial reserves; and
 - Any changes that emerge during the remainder of the budget process;
- (b) That the detailed allocation of the 2024-25 Assembly budget will be presented to this Committee for consideration and decision in March 2024, following confirmation of the overall Greater London Authority (GLA) Group budget for 2024-25 in February 2024, with a further report to the GLA Oversight Committee in May or June 2024 to consider any further changes to allocations necessitated by the outcomes of the 2024 GLA Elections be noted;
- (c) That the general use of the Assembly's budget, as allocated to the relevant teams within the Secretariat by the Committee in March each year, as set out in section 5 of the report be agreed;
- (d) That the proposed approach to the application of the formula for Group budgets from 2024-25 onwards, as set out in Section 9 of the report be agreed and the potential impact of the GLA's job families work, as set out in Section 10 of the report be noted; and
- (e) That the proposed approach to the provision of additional resource to support the application of a pay award for employees of London TravelWatch, in line with awards made by the GLA, and the maintenance of a small reserve, as set out in Section 11 of the report be agreed.

7 Secretariat Quarterly Monitoring Report - November 2022 to January 2023 (Item 7)

7.1 The Committee received the report of the Executive Director of Assembly Secretariat.

7.2 **Resolved:**

That the Secretariat Quarterly Monitoring report for November 2022 to January 2023 be noted.

8 Secretariat Quarterly Monitoring Report - February 2023 to April 2023 (Item 8)

8.1 The Committee received the report of the Executive Director of Assembly Secretariat.

8.2 **Resolved:**

That the Secretariat Quarterly Monitoring report for February 2023 to April 2023 be noted.

9 GLA Oversight Committee Work Programme (Item 9)

9.1 The Committee received the report of the Executive Director of Assembly Secretariat.

9.2 **Resolved:**

That the Committee's work programme for 2023/2024 be noted.

10 Date of Next Meeting (Item 10)

10.1 The next meeting of the Committee was scheduled for 23 November 2023 at 10.00am in the Chamber, City Hall.

11 Any Other Business the Chairman Considers Urgent (Item 11)

11.1 There were no items of business that the Chair considered to be urgent.

12 Close of Meeting

12.1 The meeting ended at 12.40pm.

Chairman

Date

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